



ALEXIS NAKOTA  
SIOUX NATION

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## WHY WORK AT BACKWOODS?

Backwoods Energy Services is a leading supplier of access and matting solutions, civil and forestry services, pipeline maintenance and security services in Western Canada. We have been able to attract best-in-class management, staff, and operators from across the industry, allowing us to successfully complete some of the largest midstream and utility projects in Alberta. Moreover, we have become the largest employer of Alexis band members, the largest independent source of income in the community.

Each day, our team strives to live our mission of Driving economic opportunity by empowering Indigenous people and communities. The work we do at Backwoods is meaningful, as it helps build and grow the Alexis community. Experiencing the impact that our work has for building a sustainable future for Alexis is something we are passionate about.

Backwoods Energy Services is 100% owned by the Alexis Nakota Sioux Nation and is one of the largest Indigenous-owned companies in Canada.

*Backwoods Group of Companies believes that our strength is our people and that diverse teams drive strong business performance. Our commitment to equity, diversity and inclusion is cemented in our mission and begins with the recognition that individuals have different needs. Backwoods is committed to providing the tools required build a resilient workforce and inclusive work environment.*

## THE ROLE:

An opportunity exists for a curious and innovative accountant to join our team. Reporting to the Director – Accounting & Compliance, this new Financial Analyst role will analyze financial data to identify issues and opportunities and contribute to Organization’s internal and external financial reporting processes.

## WHAT YOU'LL BE DOING:

CERTIFIED  
Aboriginal Business

Canadian Council for  
Aboriginal Business 

*Driving economic opportunity by empowering Indigenous people and communities.*

- **Develops a strong understanding of our existing Finance processes and system landscape**
- **Builds relationships and collaborates with a cross-functional team, including operations and leadership**
- **Applies internal policies, controls and procedures to ensure accurate financial reporting**
- **Prepares and submits general ledger journal entries for approval**
- **Interprets complex data gathered from multiple sources, evaluate true business requirements from user requests, and propose solutions that are reconciled with all business inputs**
- **Performs analysis of financial data, including but not limited to, preparing, consolidating and monitoring: Detailed account reconciliations, Project-related accruals and profitability, Trending and budget variances for divisional income statements, and Ad-hoc analysis and modeling as required by leadership to make informed business decisions**
- **Designs and monitors performance against new key performance indicators**
- **Investigates and resolves financial discrepancies in the accounting records**
- **Seeks to understand the root cause of systematic errors or process issues and recommends solutions**
- **Challenges the status quo and constantly looks for continuous improvement**
- **Participates in User Acceptance Testing for systems development as required**
- **Presents findings and status updates in a clear and concise format applicable to varying audiences**
- **Applies tools to enhance process automation and data visualization**

- **Contributes to the preparation of consolidated financial statements, in accordance with Canadian Accounting Standards for Private Enterprises, and related note disclosures**
- **Provides external audit support and investigate related inquiries**
- **Plans, manages and delivers on multiple projects simultaneously within agreed timescales**
- **Additional and alternative responsibilities that may be changed from time-to-time**

#### **WHAT YOU'LL NEED:**

- **A Chartered Professional Accountant or Chartered Financial Analysts designation**
- **Process oriented with a logical mind-set, using reasoning consistently deliver supportable conclusions**
- **High level of accuracy and attention to detail with an ability to analyze and interrogate high volumes of complex financial data as well as demonstrating an ability to focus on higher level business insights**
- **Possess the ability to work alongside all levels in Finance, the business and external service providers**
- **Strong communication (written and verbal), interpersonal and problem solving skills**
- **Superior planning and organization skills to independently prioritize work within agreed timescales**
- **Proven ability to effectively operate in a fast-paced environment, deal with ambiguity and affect change**

- Proficiency in Microsoft Office suite, including Excel at an expert level, SharePoint and Power B.I.
- Experience with the energy services industry, project accounting, internal controls (SOX), Explorer Eclipse, FieldCap would all be considered assets.

We thank all applicants for their interest in this position, however only selected candidates will be contacted for an interview.

**Job Types: Full-time, Permanent**

**Salary: \$60,000.00-\$100,000.00 per year**

**Benefits:**

- Dental care
- Extended health care
- Paid time off
- RRSP match
- Vision care
- Work from home

**Flexible Language Requirement:**

- French not required

**Schedule:**

- 8 hour shift
- Day shift
- Monday to Friday

**Ability to commute/relocate:**

- **EDMONTON, AB: reliably commute or plan to relocate before starting work (required)**

**Application question(s):**

- **Experience with the energy services industry, project accounting, internal controls (SOX), Explorer Eclipse, FieldCap would all be considered assets. Can you share your experience in any of these areas?**
- **Our mission is to drive economic opportunity by empowering Indigenous people and communities. Do you identify as part of one of the following Indigenous groups: Alexis Nakota Sioux Nation, another First Nation, Métis, or Inuit? If so, which? This is not a mandatory question and if you prefer to not disclose this information, you may leave this field blank.**
- **If you were referred by a Backwoods Employee, please indicate the name of the referring employee in the space provided.**

**Education:**

- **Bachelor's Degree (preferred)**

**Experience:**

- **Energy Services Industry: 1 year (preferred)**
- **Project Accounting: 1 year (preferred)**

**Licence/Certification:**

- **CPA or CFA designation (required)**

**Work Location: Hybrid remote in EDMONTON, AB**